



NSEA Sponsored Research Grant Program Application and Agreement

Primary researcher name

Other researcher(s) name(s)

Occupation/Title of primary researcher

Institution name

Institution address

Telephone

Cell phone

Fax

Email

Title of research

Intended outcomes

Terms of Agreement:

The following terms apply to the use of the grant funds disbursed under the National Student Employment Association (NSEA) Sponsored Research Grant Program (SRGP).

USE OF FUNDS: This grant is made only for the project named on NSEA SRGP Agreement/Application forms. It is understood that all funds will be used in substantial accordance with the proposed (or amended) budget.

DISBURSEMENT OF FUNDS: Upon receipt and approval of the signed Terms of Agreement/Application forms along with the NSEA Payment Request form, funds will be disbursed in two installments. Grantees requiring other disbursement arrangements must attach a statement of need and justification to the NSEA SRGP Agreement/Application and Payment Request forms.

DISCLOSURE OF FUNDING SOURCES: Grantees agree to inform NSEA of any financial or in-kind support received to supplement funds awarded under the NSEA SRGP. Such funds will be accounted for in all financial reports.

USE OF MEMBERSHIP RECORDS: Grantees who access NSEA membership records for any purpose agree to use such records solely for completion of the project named on the NSEA SRGP Agreement/Application forms. It is understood that NSEA members' contact information are for one-time use only and may not be divulged to persons other than the grantee and associated researchers without express NSEA approval.

FINAL REPORT: A final report is to be submitted at the scheduled termination date of the project. The final report should contain a discussion of the project rationale, design (data collection and analysis) results and conclusions, recommendations for further research, literature review and/or bibliography, and a complete final report. In the absence of satisfactory project completion or submission of a final report, the second disbursement will be withheld.

PRESENTATION OF RESULTS: Grantees must agree to prepare an article for *The Journal of Student Employment*. In addition, they may be invited to present their findings at the NSEA annual conference. Grantees agree to comply, insofar as possible, with these and similar reasonable requests.

PROPRIETORSHIP: Results of research conducted under NSEA SRGP will remain the property of the principal researcher; however, NSEA will retain royalty-free use of the research results and may publish and disseminate such results as deemed appropriate by the Association. Grant recipients are encouraged to submit the project for educational and/or professional purposes in the form of a graduate thesis or dissertation, professional paper, journal article or presentation. Any such presentation or publication of the results of the research will be required to cite NSEA funding of the project. Grant recipients agree to inform NSEA of any such submissions and to provide NSEA with a copy of any resulting publications.

I agree to the terms of the NSEA SRGP as described above.

Signature of Grantee _____ **Date**

If the principal researcher is different from the grantee, the principal researcher must complete the following certification.

I agree to the terms to the NSEA SRGP as described above.

Signature of Principal Researcher _____ **Date**

Please print, sign, and return completed form via email to Jenna Corcoran, jones254@iupui.edu