



Above & Beyond Program Completion Requirements

1. Completed SEE Training Tracks A & B
(Date: _____)

Or Five Years Student Employment Experience:

2. Attended six Above & Beyond sessions:

3. Completed **one** (1) of the following:

I. Program presenter at NSEA annual conference (Date: _____)

II. Lead presenter for NSEA webinar (Date: _____)

III. Write an article for The Journal of Student Employment (Date: _____)

IV. Serve in NSEA leadership role as Committee Chair or member of the Board of Directors (Position and Date: _____)

Once all requirements are completed sign and return to the Above and Beyond Chair, their contact information can be found here.

I certify that all requirements listed are true and correct.

Printed Name Email Address

College/University

Signature Date



**National
Student Employment
Association**

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Above & Beyond
Professional Development
Certificate Program



NSEA is excited to offer Above and Beyond to its members. This professional development program combines the best of our conference sessions and volunteer opportunities into one unique program that honors the commitment of our members to not only explore areas within student employment but to expand their own personal growth.

Purpose:

The Above & Beyond program provides an incentive for members to enhance their experience by participating in a series of educational sessions. Certificates reward participants' dedication to improve their skills and enhance their knowledge of professional advancement.

Summary:

Program participants will be awarded an NSEA Professional Development Certificate of Completion for finishing the following requirements:

- ◇ Attend SEE Training (Tracks A & B) or have at least five (5) years of documented experience in the field of student employment.
- ◇ Attend at least six (6) Above & Beyond Professional track sessions. Four (4) must be obtained at the NSEA annual conference and two (2) may be obtained through designated Above and Beyond NSEA webinars or through Student Employment Tutorial (SET) training.
- ◇ Complete one of the following: be a program presenter at NSEA conference, be a lead presenter for NSEA webinar, write an article for The Journal of Student Employment, or serve in a leadership role as an NSEA Committee Chair or member of Board of Directors.



Eligibility

All NSEA members are eligible to participate in the program.

Certificate of Completion Details:

- ◇ **Registration:** Candidates register for the program as part of registering for the annual National Conference.
- ◇ Four Above & Beyond sessions will be held at each National Conference. Candidates must complete their SEE Training (Tracks A & B) and presentation, written article, or volunteer position before a certificate of completion will be issued.
- ◇ **Affidavit of Completion:** Candidates must return to the NSEA Above & Beyond Chair, a signed statement that they have met the requirements of the program including a list of sessions they attended, the title of their presentation the name/date of article written, or position they have served in.
- ◇ **Time Limit:** Candidates must complete the certificate requirements within four years. If the requirements are not met within the allotted time frame, members must register again for the program and begin the requirements anew.

- ◇ **Limitation:** This program does not confer education accredits, accreditation, or other formal professional status. An NSEA Professional Development Certificate certifies completion of program requirements and is based upon the participants attesting to such completion.

Above & Beyond Profession Track Sessions may include:

- ◇ Event Planning
- ◇ Presentation Skills
- ◇ Employer Outreach
- ◇ Program Assessment and Management
- ◇ Human Resources for Student Employment
- ◇ Job Coaching
- ◇ Team Building
- ◇ Performance Appraisal Tools
- ◇ The Serving Leader
- ◇ Roberts Rules of Order
- ◇ Time Management
- ◇ Developing a Personal Development Plan

